



TOWN of NORTH READING

Massachusetts

Administration

TOWN OF NORTH READING Health Agent/Director of Public Health

The town of North Reading (pop. 15,500) is seeking qualified applicants for the position of Health Agent/Director of Public Health.

Works under the supervision of the Town Administrator and Board of Health (BOH). Serves as the legal representative for the BOH.

- Exercises administrative and technical supervision over all BOH employees and contractors, directing all activities of the department in accordance with the policies and regulations.
- Develops an Annual Planning Document for review and approval by the BOH.
- Participates in interdepartmental initiatives when directed by the Town Administrator and as requested by department heads.
- Develops BOH budget for review and approval by the Board, the Town Administrator, the Board of Selectmen and Finance Committee. Registered Sanitarian, Soil Evaluator, System Inspector is required.

Bachelor's degree in environmental health or science-related field required.
A minimum of five (5) years' experience as Health Agent or Director of Public Health.

Salary based on qualification and experience. Town offices are open 35 hours. Interested candidates should submit resume and cover letter to Alyson Olsen, Human Resource Administrator, aolsen@northreadingme.gov Job code: BOH.

Applications will be accepted until June 22nd. EOE